

MOBILE COUNTY COMMISSION

205 Government Street 8TH Fl South
Mobile, Alabama 36644

BID INVITATION

NO. 86-15

AUGUST 12, 2015

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:

MOBILE COUNTY 3-YEAR UNIFORM SERVICE CONTRACT AS PER ATTACHED SPECIFICATIONS:

NOTE: PRICES MUST REMAIN FIRM FROM OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2018.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent, 251-574-8613, 205 Government St. 8th fl S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$15,000: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc.

Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall provide proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. SEPTEMBER 9, 2015.

ALL BIDS MUST BE SEALED, THE WORD "BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION


JOHN PAFENBACH, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of \$ SEE ATTACHED LIST.

Delivery can be made in _____ days from receipt of award.

RESPECTFULLY

BY _____

IMPORTANT

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED
WITH YOUR BID**

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at www.uscis.gov/everify and www.Verify.Alabama.gov.

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

_____ (company name) has no employees in
the State of Alabama

Or

_____ (company name) is enrolled in E-
Verify and a copy of the electronically signed signature page of
the company's Memorandum of Understanding is attached.

Date

Signature

Title

SAMPLE

E-Verify



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission	
Connie Hudson	
Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date
Department of Homeland Security – Verification Division	
USCIS Verification Division	
Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date
Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	636001644

MOBILE COUNTY COMMISSION

BID FORM

Date: _____

BID #86-16

MOBILE COUNTY 3-YEAR UNIFORM SERVICE CONTRACT:

Company _____

Company Representative _____
(Print)

Title _____

Company Representative _____
Signature

Address _____

Phone number () _____

Fax number () _____

Federal ID Number _____

Email Address _____

Web Address _____

MOBILE COUNTY
3-YEAR
UNIFORM SERVICE SPECIFICATIONS

1. Vendor will supply uniform service for three hundred ninety-one (391) to four hundred fifty (450) employees. Each employee will be supplied with eleven (11) new uniform and one (1) new jacket. Uniform service will be required for three (3) consecutive years. **No one is to receive more than eleven (11) sets as outlined.**
 - A. Vendor will supply department emblem, personal name emblem, Mobile County Seal emblem (not to exceed 3 1/2 " outside diameter), and American flag (not to exceed 4" x 2 1/2 ") for each shirt (or smock) jacket and coveralls. Personal name emblem will be on right breast of shirt (or smock), 3/4" above pocket top edge, jacket and coveralls. Mobile County Seal emblem will be on the upper left sleeve of shirt (or smock) (2" below shoulder seam to top of seal) and on upper left sleeve of jacket and coveralls. American flag will be on upper right sleeve 2" below shoulder seam to top of flag. Emblems will be of the embroidery type sewn without wrinkles to the shirt, jacket and coveralls. Emblems must be affixed in manner so as not to loosen when washed. Mobile County Seal emblem may be seen by bidders contacting Ms. Linda Cochran, Mobile County Public Works, Camp #1, (251) 574-4030.
 1. Animal Control Enforcement Officer (251) 574-3647 will have a Mobile County Seal center emblem (not to exceed 4" wide x 5" Height) with gold stitch borders/lettering and navy blue background. Animal Control patch to be placed on both the upper left and right sleeves (2" below shoulder seam to top of patch) on the jacket and shirts. No name emblem on shirt or jacket.
 2. Mobile County Environment Enforcement, (251) 574-7867 will have Environmental Enforcement patches sewn on both the right and left sleeve (2" below shoulder seam to top of patch) of jacket and shirt. No name emblem on shirt or jacket. MCDEE will provide the Environmental Enforcement patches.
 - B. The pants (male and female style) will be dark black, grey, green, dark khaki, dark navy blue, or dark brown for some departments, properly fitted, regular cut, relaxed fit and elastic waist **100% cotton (approved by Department Head only)** or 65% polyester 35% cotton 7.5 oz material, the crotch will be reinforced and seat triple stitched. The zipper will be a large brass Scovil or equal. EMT/ESU cargo 6 or 8 pocket style, (male and female style) which has 2 front pockets, two rear pockets with cover flaps and two cargo style pockets on the legs, loose fit, and elastic waist. The crotch will be reinforced and seat triple stitch, reinforced knees available for Animal Control and Environmental Enforcement.
 - C. The coveralls will be grey, dark blue, orange or dark brown for some departments, properly fitted, regular cut, permapress, 65% polyester, 35% cotton, 7.5 oz material. The zipper will be two way brass Scovil or equal with gripper at top and neck. Collar will be one piece, top-stitched. Pockets and two patch hip pockets. Long sleeve or short sleeve will be optional at the wearer's discretion. Coveralls with County emblem will be available in the department for crews in Road and Bridge Department (example highway paint, asphalt paving crews) at no cost to Mobile County or Employees. This is to protect the shirts and pants supplied by uniform company.

- D. Uniform shorts will be black, green, grey, dark blue or dark brown for some departments, properly fitted, regular cut, permapress, 65% polyester, 35% cotton, 7.5 oz. Material (Bermuda type). The zipper will be a large 6". Pockets will consist of 2 slack style front pockets, 2 set in hip pockets. SHORTS OPTIONAL AT THE DISCRETION OF EACH DEPARTMENT HEAD. "Split order is permitted."
- E. The jacket will be industrial type with below listed features:
1. Dark navy blue, black, green, grey or brown material of jacket shell (outer material of jacket) same as pants.
 2. Sewn in quilted liner including sleeves, per request nylon shell with removable polyfil liner.
 3. Heavy duty brass zipper.
 4. Pencil pocket on left sleeve.
 5. Slash pockets.
 6. Jacket length to reach below belt line but not to exceed eight (8) inches below belt line.
- F. The shirts (male and female style) both grey, green, white with grey stripe, burgundy, blue, medium blue, navy blue, spruce green, khaki and tan, (white for supervisors) will be custom cut, **100 % cotton(approved by the Department Head only)**, or 65% polyester 35% cotton 7.5 oz material. White, Blue, Navy blue, and khaki color shirts will be 65% polyester, 35% cotton blending, epaulettes, badge re-enforcement, sewn badge tab on left chest, patches sown on both the right and left sleeve per department request (note: this availability will be upon the request of the Department Head). Supervisors patches optional at the discretion of the department head. The shirts will have two button through breast pockets and shall be bar tacked at the corners. (Some departments will require one button through breast pockets and shall be bar tacked at the corners.) Plaque stitching is required on both the button side and the button hole side of the shirt. A pencil slot is required in the left pocket. (Some departments require Military seam sewed into shirt.) Bi-swing shoulder. Long and short sleeve shirts will be made available to employees; (some female employees at government plaza prefer smocks and dresses in place of shirts. These shall be the blue polyester and cotton.) Each employee will decide which they will wear during the contract period at time of fitting. "Split order is permitted." **Prices will be taken on both materials. Please quote on both items and/or specify which you would like to bid.**

- G. Polo Shirts (male and female styles) both Light Gray (for kennel Staff only) will be 100% polyester. Employee's name embroidered on the right side and "Mobile County Animal Shelter" embroidered on the left side of the front. Polo shirts (male and female styles) both burgundy, will be 100% polyester (NOTE: this availability will be upon the request of the Department Head for "Mobile County Public Works" Supervisor II and Department Head only). Patches are optional at the discretion of the Department Head.
- H. Lab Coat, 80% polyester/20% cotton, color white.
- I. Vendor must allow inspection of plant to assure that bidder has adequate facilities to provide service as outlined. Must have local (Mobile County) warehouse to allow for soiled clothed drop point for employees who miss assigned day pickup.
- J. The supplier will have an adequate inventory to fill the initial six (6) sets of uniforms per employee within eight (8) weeks of the contract award. The balance of five (5) sets and one (1) jacket will be supplied one (1) week later. All uniforms will have all emblems attached at time of delivery, and will be maintained during the period of contract.
- K. Lost uniform cost shall be quoted for pants, shirts, smocks and jackets.
- L. Delivery of clean uniforms and pickup of soiled uniforms must be made each week on day selected by vendor (note exception) excluding Saturday, Sunday and Holidays. Delivery and pick up will be the same day and no later than 2:00 P.M. on selected day. Delivery time and pick up must be made to each of the fifteen (15) separate locations:

LOCATION

DEPARTMENT HEAD

1. Camp #1 - 1200 Schillinger Road North	Joe Ruffer
2. Camp #2 - 7075 McDonald Road	Joe Ruffer
3. Camp #3 - Highway 45, Citronelle	Joe Ruffer
4. Building Maintenance 554 S. Royal Street	Joe Ruffer
5. Ag Center - Maintenance - 1070 Schillinger Road North	Joe Ruffer
6. Youth Center - Maintenance - 2315 Costarides Street	Joe Ruffer
7. Mobile Government Plaza - 205 Government St.-Custodial	Billy Rooks
8. Voting Machine Warehouse - 1200 Schillinger Rd. North	Max Turner
9. MCEE - 1200 Schillinger Road North	D. Hathcock

10. Animal Control - 2402 Rebel Road	C. Miranda
11. Mobile Government Plaza - 205 Government St. - Maintenance	Joe Ruffer
12. Chickasabouge Park - 760 Aldock Road	Joe Ruffer
13. Mobile County Garage #4 - 560 Virginia Street	Joe Ruffer
14. West Mobile County Park - 2275 Leroy Stevens Rd.	Joe Ruffer
15. Dead Lake Marina - 2350 Dead Lake Road	Joe Ruffer

(Exception: Delivery for location #7, must be made after 1:00 P.M. in the Plaza basement).

- M. Vendor will supply adequate hampers for soiled uniforms and adequate hanger racks for clean uniforms at fifteen (15) separate delivery points. Uniform discrepancy cards supplied by vendor will be placed at delivery points so employees can tag uniforms and identify discrepancy of the same.
- N. The uniforms will be wet washed and/or dry cleaned with petroleum solvent as required. No starch will be used, but uniforms will be pressed.
- O. In the opinion of the Mobile County Department Heads and the supplier's representative, uniforms that become unpresentable though normal service or size change will be replaced at no cost to Mobile County, within 30 days after the supplier has been notified in writing. Inspection for necessary repairs will be made by vendor.
- P. The vendor's District Manager is to make an on site semi-annual visit to the Mobile County representative Ms. Linda Cochran during the contract period.
- Q. Major uniform problems not corrected within reason and in 30 days after the supplier has been notified in writing by the customer, the customer has the right to void this contract and will return all supplier uniforms and pay for the lost uniforms.
- R. Uniforms will be counted (soiled and clean) by a representative of Mobile County and supplier at time of pickup and delivery. Vendor will notify the Department Head of the delivery and pickup time. Weekly invoices for delivery and pickup will be presented and a copy given to Mobile County representative at time of count.

All charges will be included in the weekly per employee cost of cleaning. It is understood that service will be invoiced weekly at fifteen (15) separate locations and one (1) monthly statement will be made. No cost will be allowed for new employees except over four hundred fifty (450) employees.

- S. Direct sales are made with the employees. Mobile County **will not pay** for any merchandise sold to employees, all payments are the responsibility of the employee.
- T. The vendor will hold Mobile County, its officers, agents and employees harmless from liability of any kind because of use of any copyrighted composition, secret process, patented or of any unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at vendor's own expense and all actions brought against Mobile County because of the unauthorized use of article.
- U. Mobile County is exempt from sales and rental taxes. All fees should be included in bid price.

UNIFORM RENTAL QUOTE
ESTIMATED QUANTITY FOR REGULAR ITEMS 391

ITEM	WEEKLY UNIT PRICE	WEEKLY TOTAL
Shirts (smocks or dresses),	_____	_____
pants (or shorts)	_____	_____
coveralls	_____	_____
Jackets	_____	_____
Cotton shirts	_____	_____
Cotton pants	_____	_____
White smock	_____	_____
Epaulette shirts	_____	_____
Cargo Pants	_____	_____
Polo shirts	_____	_____
Lab Coat	_____	_____

LOST UNIFORM QUOTE

ITEM	UNIT PRICE	ITEM	UNIT PRICE
SHIRTS		COTTON SHIRTS	
SMOCKS		COTTON PANTS	
PANTS		T-SHIRTS	
CARGO PANTS		WHITE SMOCK	
SHORTS		EPAULETTE SHIRTS	
COVERALLS		POLO SHIRTS	
JACKETS		LAB COAT	
DRESSES			